

Manipal University Jaipur Elected Representation on the Highest Governing Body

The governance structure of a university plays a significant role in shaping its policies, decisions, and future direction. To ensure a diverse and comprehensive perspective, Manipal University Jaipur has established a practice of including elected representation from various stakeholder groups on its highest governing bodies. The significance of this practice, focusing on how students, faculty, and staff elected representatives contribute to the governance process, creates a more inclusive and representative decision-making system.

Elected representation on a university's highest governing body, often referred to as the Board of Trustees, Board of Regents, or similar titles, is an essential element of shared governance. It provides a mechanism for different voices and perspectives to be heard and considered when making important institutional decisions. These elected representatives act as a bridge between the various stakeholders and the university administration, fostering a more transparent and accountable decision-making process.

Students: The Student Voice

Students are at the heart of any educational institution, and their experiences, needs, and concerns must be represented at the highest level of governance. At Manipal University Jaipur Elected Student Representatives, forms Student Council, advocates for student interests. All the office bearers; President, General Secretary, Treasurer, Cultural Secretary(m/f), Sports Secretary(m/f), Technical Secretary(m/f) and Joint Sports Secretary (m/f) are elected through a fair election process. They bring vital insights into the academic, social, and extracurricular aspects of university life (Annexure 1).



Faculty: The Guardians

Elected faculty representatives are professors who contribute to more well-rounded, informed, and representative choices. Manipal University Jaipur has a Faculty Welfare Club, the President is an elected member, contributing to faculty welfare. The representative also bridges the gap between faculty and administration, ensuring that faculty well-being.

Staff: The Operational Experts

University staff, including administrative, support, and service personnel, play an essential role in the institution's daily operations. Elected staff representatives can address issues related to employment conditions, workplace safety, and operational efficiency. They provide a perspective that ensures the university functions smoothly and that staff members are heard and valued.

The practice of having elected representation on Manipal University Jaipur's highest governing body from students, faculty, and staff is a testament to the commitment of educational institutions to an inclusive and accountable decision-making process. These elected representatives provide diverse perspectives, ensure accountability, and contribute to a more harmonious campus climate.



MANIPAL UNIVERSITY JAIPUR

DIRECTORATE OF STUDENTS' WELFARE (Formation of Student Council -2022-23)

NOTICE

APPLICATIONS FOR THE FOLLOWING POSTS ARE INVITED FROM UG/PG STUDENTS OF MUJ.
(NOTE: PROGRAMS/COURSES HAVING TOTAL ENROLLED STUDENT MORE THAN 10 WILL BE CONSIDERED FOR ELECTION)

SL. NO.	POST	NUMBER OF POSTS	ELIGIBILITY CRITERIA
1.	PRESIDENT	1	FIFTH YEAR
2.	GENERAL SECRETARY	1	FOURTH YEAR
3.	TREASURER	1	FOURTH YEAR
4.	CULTURAL SECRETARY(M/F)	2	FOURTH YEAR
5.	SPORTS SECRETARY(M/F)	2	FOURTH YEAR

Eligible students interested in filing their nominations may do so in the prescribed format available in the office of the Directorate, Student Welfare during working hours. The respective Head of the Department is requested to endorse the application form and forward the same to the Directorate Student Welfare for further processing.

A Student Council Advisory Board will scrutinize the applications received based on the parameters and announce the short-listed candidates for the post. The decision of the Student Council Advisory Board is deemed final in the shortlisting. The shortlisted candidates who in turn would elect the office bearers through a secret ballot. A student can apply for a maximum of two posts(CR and Student Council office Bearer) for which he/she is eligible. In such cases separate applications should be submitted for the posts applied.

The last date for the submission of application is __26th August _ 2022, 5 pm.

Date: __ ____, 2022

Director Students' Welfare

Copy to: 1. Head of the Departments (With a request to make arrangements to read the notice)
2. Department Notice Board



MANIPAL UNIVERSITY JAIPUR

Directorate of Students' Welfare (SW)

ELIGIBILITY NORMS NOTIFICATION

Formation of Student Council for 2022-23

NOMINATIONS FOR THE FOLLOWING POSTS ARE INVITED FROM UG/PG STUDENTS OF MUJ, WHO FULFILL THE CRITERIA LISTED:

(NOTE: PROGRAMS/COURSES HAVING TOTAL ENROLLED STUDENT MORE THAN 10 WILL BE CONSIDERED FOR ELECTION)

SL. NO.	POST	NUMBER OF POSTS	ELIGIBILITY CRITERIA
1.	PRESIDENT	1	FOURTH YEAR(UG)/ SECOND YEAR(PG)
2.	GENERAL SECRETARY	1	THIRD YEAR (FOR TECH. COURSES)/PREVIOUS YEAR (FOR NONTECH. COURSES)
3.	TREASURER	1	THIRD YEAR (FOR TECH. COURSES)/PREVIOUS YEAR (FOR NONTECH. COURSES)
4.	CULTURAL SECRETARY(M/F)	2	THIRD YEAR (FOR TECH. COURSES)/PREVIOUS YEAR (FOR NONTECH. COURSES)
5.	SPORTS SECRETARY(M/F)	2	THIRD YEAR (FOR TECH. COURSES)/PREVIOUS YEAR (FOR NONTECH. COURSES)
6.	TECHNICAL SECRETARY(M/F)	2	THIRD YEAR B. TECH.
7.	JOINT CULTURAL SECRETARY(M/F)	2	THIRD YEAR B. TECH.
8.	JOINT SPORTS SECRETARY(M/F)	2	THIRD YEAR B. TECH.

CRITERIA FOR ELIGIBILITY:

- Should have cleared all subjects of earlier semesters and should have a CGPA of at least 7.5 at the time of application;
- Should neither have been suspended by the institute authorities for any offence nor should have any disciplinary action taken/pending against him/her;
- In the case of applicants for CULTURAL/ TECHNICAL/ SPORTS SECRETARY, he/she should have represented the University events/ any other such activities; and
- Student should have studied for at least 1 year at MUJ.



MANIPAL UNIVERSITY JAIPUR

Eligible students interested in filing their nominations may do so in the prescribed format available on the MUJ website/ can be collected from respective School nominated Election Coordinator/ office of the DSW during working hours. The respective Class Coordinator of the section is requested to endorse the application form and submit the form to respective Election Coordinator of their school. A Student Council Advisory Board will scrutinize the applications received based on the parameters and announce the short-listed candidates for the post. The decision of the Student Council Advisory Board is deemed final in the shortlisting. A student can apply for a maximum of two posts for which he/she is eligible. In such cases separate applications should be submitted for the posts applied.

DOCUMENTS TO BE ATTACHED WITH APPLICATION FORM

- 1) Passport size photo
- 2) Resume
- 3) Photocopy of grade sheets/ transcript (class 10th onwards (semesters completed till date))
- 4) Supporting documents for the achievements mentioned in the application form.
- 5) A write-up (not less than 600 words) explaining proposed action plan for one year if selected.

NUMBER OF CANDIDATES SHORT-LISTED:

1. President – 3
2. General Secretary – 4 (2 in each category (B.Tech. & Non-B.Tech.))
3. Treasurer – 2
4. Cultural Secretary(M/F) – 4 (2 in each category)
5. Technical Secretary(M/F) – 4 (2 in each category)
6. Sports Secretary(M/F) – 4 (2 in each category)
7. Joint Cultural Secretary(M/F) -4(2 in each category)
8. Joint Sports Secretary(M/F) -4(2 in each category)

IMPORTANT DATES:

- Last date for submission of application form to the Election Coordinator of respective School is 26th August 2022.
- Names of short-listed candidates will be announced via mail to all students on 30th August 2022 by 11 a.m. (List will be displayed on notice board of SW office)
- Announcement of results: Day of the election, after counting the votes cast.

NOTE:

- Short listed candidates will be informed through notice board and through e-mail.

Directorate of Students' Welfare